

## Southborough Extended Day Program – Woodward Program Information

### **Typical After School Daily Schedule:**

- At dismissal the children walk from their classrooms to the Extended Day classroom where they are greeted and signed in by Extended Day staff.
- Their belongings are put away and then they wash their hands.
- Once everyone has arrived, the children are provided with a snack and a drink.
- After snack, the children who are part of the “Homework Club” can work on their homework and all other children go outside to play, weather permitting. As soon as the children finish their homework they can go outside.
- Around 4:00, the children have the option of returning to the classroom for a special project, such as art or cooking.
- When the project is completed, children can choose between "free play" in the classroom or “active play” in the school gym.
- Students may switch back and forth between activities throughout the afternoon.

### **Program Philosophy:**

SEDP believes that children need strong relationships and ample opportunity for play in order to optimize their growth and learning. Play based activities are essential to the health and well-being of children. By offering experiences full of creativity, exploration, physical activity, and friendship we help kids grow to be happy, healthy and successful.

The program is closely supervised for safety, while allowing ample opportunities for freedom, exploration and choice. Activities and materials are carefully selected to appeal to the specific abilities and interests of the children.

Our staff invests the time to get to know each child and family personally. We learn their strengths and preferences and look for meaningful ways to connect them to their peers and the curriculum, and ensure they feel welcome and accepted.

### **Homework Policy:**

Woodward offers an optional “Homework Club” which provides a quiet space for students to work on their homework from 3:30-4:15 pm, Monday-Thursday.

Parents who want their child to do their homework while at SEDP should contact the Site Coordinator to sign a participation agreement between you and your child. Students who do not have an agreement with their parents are welcome to use this time for homework, but will be allowed to make this choice for themselves daily.

### **Student Conduct and Behavior Management:**

We design our environment and curriculum based on the children’s needs and development for success with the goal of minimizing conflict, preventing problems, and keeping children engaged in appropriate activities. We encourage good behavior through positive reinforcement, close adult supervision, and redirection. We strive to maintain an environment that is safe and comfortable to all students and staff.

### **Woodward Code of Conduct:**

At the beginning of each school year, both students and parents are asked to review and sign the code of conduct. Our staff refers to this document throughout the year when reinforcing rules and standards.

